



# VIRTUAL POSTER PRESENTATIONS

## CONTENT COLLECTION

### OVERVIEW

This document outlines the file specifications, deadline, and upload process for the virtual posters for the Individualizing Medicine Virtual Conference on 10.14.20.

Ex. Virtual Poster Session:

<https://individualizingmedicineconference.mayo.edu/postersession.php>

### FILE SPECIFICATIONS

- Preferred file types: .png or .jpg
- Also accepted: PDF
- Orientation and Size: Landscape, equivalent proportion to 11" x 8.5" if using: Adobe InDesign, Adobe Illustrator, or Microsoft PowerPoint

### DEADLINE

- Your poster file and details must be received via the upload form (below) by:  
**Thursday, October 1, 2020 at 5:00 p.m. CDT.**

### FILE UPLOAD

Once your poster file is finalized, please use this link to upload it:

<https://app.smartsheet.com/b/form/5b8b930cce4c4c1e91faccd7f3b07380>

The following details will also be collected at time of poster submission:

- Attachment(s): Poster file(s) (.png, .jpg or PDF)
- Poster Title (100-character limit)
- Author Name(s)
- Author Email Address(es)
  - For 'Contact the Author' Button
- Phone Number(s)
- Institution Name
- Institution Brief Bio (450-character limit)
- Written Abstract (1750-character limit)

*Note: All information besides phone number(s) will be published with your virtual poster.*